

**Town of Paxton
Board of Selectmen
Meeting Minutes
Monday, September 18, 2006**

Members Present: Michael Quinlivan, Chairman, John F. Malone, Vice Chair,
Frederick G. Goodrich, Clerk

Attendees: Charles Blanchard, Town Administrator
See Attendee Sheet

The meeting was called to order at 7:03pm.

Meeting Minutes

- **Motion** (JM) seconded (MQ) to approve the Regular Meeting Minutes of August 21, 2006. Unanimous.
- **Motion** (FG) seconded (MQ) to approve the Regular Meeting Minutes of September 5, 2006. Unanimous.

First Congregational Church One Day Liquor License Request

- Application from Drew Howard for a one-day special liquor license to sell beer at the Pig Roast on September, 30, 2006, 3pm to 7pm.
- (FG) concerned with crowd and traffic control in the area of the Common.
- **Motion** (JM) seconded (FG) to approve subject to criteria being reviewed by the Police Chief. Unanimous.

Friends of Richards Memorial Library Request

- **Motion** (FG) seconded (MQ) to approve the request from Friends of RML to post informative signs regarding the book fair and to receive a raffle permit, with no fee. Unanimous.

Town Administrators Update

Appointment

- **Motion** (FG) seconded (JM) to appoint Richard Fairbanks as Full Time Dispatcher as recommended by Chief Desrosiers. Unanimous.

Surplus Equipment Bids

- Highest bids received from Brooks Brothers of \$873.12 for F350 Pick Up and \$457.12 for 1995 Elgin Sweeper. (CB) recommends accepting bid for F350 Pick Up and reject all bids for the Sweeper.
- **Motion** (JM) seconded (FG) to accept the recommendations of (CB) regarding surplus bids. Unanimous.

Anna Maria/Paxton Public Safety & Educational Complex Feasibility Study

- Seven proposals received, three firms interviewed by Chief Desrosiers, (CB) and (FG). Decision made to go with RDA (Raymond Design Associates) of Hingham, MA.
- **Motion** (JM) seconded (FG) to authorize (CB) to sign an agreement with RDA to complete the feasibility study. Unanimous.

9 Elm Street

- BOH has now reviewed the request to allow 9 Elm Street to apply to be connected to the City of Worcester Sewer System.
- **Motion** (FG) seconded (JM) to enter into agreement with the City of Worcester, Upper Blackstone Water Pollution Abatement District and the owners of 9 Elm Street. All costs to be paid by the property owners. Unanimous.

Bay Path Vocational School

- (CB) The Town is required to pay a “buy in” fee of \$147,224 to Bay Path over a ten-year period beginning in FY08. Bay Path is looking to draw up Special Legislation, which would allow Paxton and other new members to receive SBA reimbursement to reduce the cost by a possible 60%.

Earthday

- (CB) no Earthday to be held this fall due to lack of location.

Financial Policy Manual

- Reviewed comments made by BOS.
- **Motion** (FG) seconded (JM) to have a new limit of \$1,000 and over for requirement of purchase orders. Unanimous.
- BOS agreed to modify policies for bidding to coincide with MGL.
- **Motion** (JM) seconded to accept Financial Manual for distribution to Department Managers. Unanimous.

Meetings

- (CB) reminder to BOS of meeting with AMC President’s search firm on September 20th and that Melinda Ordway, DLS would attend BOS meeting on October 2, 2006 to review the DLS report.
- BOS agreed to meet September 25, 2006 at 7pm to review report prior to the meeting.

United Way

- (CB) United Way would like to do a Fundraising Campaign for municipal employees.
- **Motion** (JM) seconded (FG) to pursue. Unanimous.

Skateboard Park Request

- Email received requesting a skate park in town. (CB) forwarded to Recreation Commission.
- (JM) requested that (CB) contact towns such as Hubbardston and Martha’s Vineyard who have skate parks to ask how these deal with liability issues.

Town Hall Building Assessment

- Daniel Lewis present to answer questions on the Town Hall Building Assessment.
- Mr. Lewis confirmed that prior to conducting the feasibility study he had no preconceived ideas. He found the building to be structurally sound, with no extreme problems, weakest area being the beams in the basement and that the building has a useful life of over 20 years and was worth preserving.
- Mr. Lewis was unable to answer questions relating to engineering and asked that the BOS email him with these questions, so that he may obtain the correct response from the engineer who completed that side of the report.
- Mr. Lewis explained that placement of the elevator and other design aspects would be part of the next phase, the design development and schematics.
- Jay Gallant asked if with the big issue being handicap accessibility to the building, would it be a good to do without doing other work.
- Mr. Lewis responded that he looks at it conservatively, and best to do it right.
- The upstairs design was based on the best way to utilize the space. No plans to do anything in the basement other than storage.
- (JM) asked if the BOS were in favor of utilizing the Town Hall if so needed to move forward with a timeline.
- (FG) Need to consider the use of the Senior Center also, as we will still need this space.

- **Motion** (JM) seconded (MQ) to accept Architectural Assessment and move forward with the Town Administrator preparing a timeline for what it is needed and the cost involved. Unanimous.

Other Business

Trash Abatement Request – 10 Red Oak Street

- New owners not moving in until December 2006, requesting abatement, not looking to have a private trash contract.
- **Motion** (FG) seconded (JM) to deny request for abatement. Unanimous.

Trash Abatement Request – 77 Asnebumskit Road

- Al Sandberg, provide a copy of contract for dumpster on property. Not clear whether there is a business with a license at this address and who is the owner of the property. No action on abatement at this time.

Public Session

- Richard Hafey requested clarification of point raised earlier.

Motion (FG) and seconded (MQ) to adjourn meeting at 9:20pm. Unanimous.

Respectfully submitted by

Carol L. Riches, Administrative Assistant
Paxton Board of Selectmen