



Town of Paxton
Board of Selectmen
697 Pleasant Street, Paxton, MA 01612
(508) 754-7638 – phone (508) 797-0966 – fax
dparsons@townofpaxton.net

Regular Meeting Minutes

Monday, September 9, 2019

Meeting Location: John Bauer Senior Center 17 West Street, Paxton, MA 01612

Members Present: Peter Bogren, Jr., Chairman
Julia N. Pingitore, Vice-Chairman
John F. Malone, Clerk

Town Administrator: Carol L. Riches, Town Administrator

Attendees: see Attendee List

The Chairman called the meeting to order at 7:00pm.

We will enter Executive Session and will return to the regular meeting only for the purpose of adjourning.

Girl Scout sign request

- **Motion (JM) seconded (JP) to approve the request to put up a sign on the corner of Camp St and Pleasant St. Unanimous, all in favor.**

Dispatch appointments

- **Motion (JM) seconded (JP) to appoint Stephanie Trainor as a full time Dispatcher. Unanimous, all in favor.**
- **Motion (JM) seconded (JP) to appoint Sarah Gambrell as a part time Dispatcher. Unanimous, all in favor.**

CMMPO

- Meeting on September 19th. Julia will try to attend. Other members are unable to make it.

Town Administrators goals for FY20

- Under Section I (Financial) no changes made.
- Under Section II (Human Resources) change the date on #2 & #5 to June 30th.
- Under Section III (Community Relations) change #2 from twice a year to once a year. #3 should state – Develop and maintain Twitter account. #4 Change dates to December 31st and June 30th. Strike #5 regarding press release.
- Under Section IV (Quality of Life) Change #1 from monthly to quarterly with the goal to support. (JP) I feel this is an important item and we should have more under this. It

would be nice to think of some other items that could be accomplished here. **(CR)** There has been interest from Town residents to have our own Dog Park. Perhaps we could look at one of the vacant pieces of land that the Town owns.

- Under Section V (Economic Development) provide and update for #1. Update #2 to review Capital Plan with Select Board.
- Under Section VI (Town Government) Change #1 to June 30th. Update #2 to read Recruit Board Members by multiple methods. #3 change from quarterly to biannually.
- Under Section VII (Service and Support) add #2 which will be to email the BOS weekly with an update.
- Under Section VIII (Relationships with other levels of Government) Under #2 change biannual to annual.
- Under Section IX (Personal Goals) All set.

Meeting Minutes

- **Motion (JM) seconded (JP) to approve the Regular Meeting Minutes from August 19, 2019. Unanimous, all in favor.**
- **Motion (JM) seconded (JP) to approve the Executive Meeting Minutes from August 19, 2019. Unanimous, all in favor.**

Town Administrators Update

Wachusett Earthday Recycling

I met with representatives from the Recycling Center last week. As we have recently been informed the cost to get rid of recycled products has increased considerably. Haulers costs have doubled on some items. The Center has brought in new ideas to lessen costs such as teaming up with Fresh Start to take household items, separating Styrofoam from regular recycling to lessen the bulk, selling items in the reuse area.

The Towns representatives will be meeting in October/November to vote on the budget and we can expect an increase to our membership fee.

Town Hall Hours

The Town Hall has been closed Fridays throughout July and August without any problems or disruption to customers. With the Boards permission I would like to continue this practice indefinitely.

RML Book Fair

The Annual RML book sale will take place on October 4 and 5 from 10am to 4pm.

Health Fair

The Health Fair takes place on September 25th 10am to 1pm at the John Bauer Senior Center. This is open to everyone. Flu shots will be available with health card.

Audit Advisory Committee

Rich Fenton has agreed to volunteer to represent Paxton on the WRSD Audit Advisory Committee. WRSD has been notified.

MASSDOT

Would the Board of Selectmen authorize the Town Administrator to sign Chapter 90 requests? The reason being is for convenience.

Motion (JM) seconded (JP) to approve Chapter 90 Requests be sign by the Town Administrator. Unanimous, all in favor.

DPW Phase One

We had a kickoff meeting on Friday with Jeff Alberti, Wesson & Sampson. I would like permission to solicit members for a DPW New Building Committee. I would say this group would be 5 or 7 members made up of both Town Officials and the public.

(PB) I would like to be on that committee.

Film Night

Recreation postponed the outdoor film night to Friday, September 13th. The film will be Small Foot, there is more information on the Recreation web page at the townofpaxton.net website.

Comments

Bay Path

- (PB) It was just announced that John LaFleche will be retiring at the end of this school year as Superintendent for Bay Path.

Regional Dispatch

- (PB) Since we received less money for the regional dispatch should that be a reason for concern?
- (CR) The state representative explained that we received less funds at this point just to get us going and that the large funds are being spent on the projects that are closer to finishing and when our time comes, we will get the funding.
- (PB) We should have a contingency plan in place in case the funds don't come through.
- (JP) We don't make the actual switch over until we know the money is there.

Motion (JM) seconded (JP) to leave the regular meeting and entered into Executive Session at 8:00pm and we will return to the regular meeting for the purpose of adjourning. Unanimous, all in favor.

Returned to Regular Session at 8:21pm

Adjourned Meeting at 8:21pm, Unanimous all in favor.

The next meeting is scheduled for Monday, September 23 2019 at 7:00pm.

Documents from the Meeting filed in BOS office:

Meeting minutes

Agenda

Attendance list

Town Administrators Update

Respectfully submitted,

Donna Graf-Parsons
Executive Assistant