

Town of Paxton Board of Selectmen

Regular Meeting Minutes

Monday, August 20, 2007

Members Present: John F. Malone, Chair
Fred Goodrich, Vice Chair
Michael T. Quinlivan, Clerk

Charles Blanchard, Town Administrator

Attendees: See attendee list

The Chairman called the meeting to order at 7:00pm.

Meeting Minutes

- **Motion** (FG) seconded (JM) to approve the Regular Meeting Minutes of July 23, 2007 with one amendment. Unanimous.
- **Motion** (MQ) seconded (JM) to approve the Executive Meeting Minutes of July 30, 2007. Unanimous.
- **Motion** (FG) seconded (JM) to approve the Regular Meeting Minutes of July 30, 2007. Unanimous.

Paxton Public Safety Complex- Update

- Project Managers Interviews to take place August 27th. Committee is checking out credentials.
- (CB) met with the Light Dept. to discuss acquisition of 580 Pleasant Street. Purchase & Sales Agreement signed
- Funding estimate has been provided to the Treasurer.
- (JM) said that the Treasurer was concerned with penalties that can be enforced with the large sum borrowing and that she should attend the next meeting to provide the BOS with information.

Local Historic District Commission Appointments

- **Motion** (MQ) seconded (JM) to appoint Lois Breault-Melican and Jay Gallant to the Local Historic District Commission. Unanimous.
- (JM) asks that they refrain from meeting until the remainder of the commission has been appointed.

Capital Improvement Committee

- **Motion** (FG) seconded (JM) to appoint Forrest Smith to the Capital Improvement Committee. Unanimous.

Town Administrators Update

Audit

- Bill Fraher, Auditor has provided a proposal for audit work for the 3 years ending June 30, 2009.
- **Motion** (MQ) seconded (FG) to authorize (CB) to sign the contract.
- (FG) would like it noted that in his opinion, that after this term BOS should look for a new Auditor.

Spencer Rescue

- Spencer Rescue has provided an agreement for the ambulance service. This is currently being reviewed by Town Counsel to clarify prior to signing.

Employee Recognition Program

- Draft of a proposed Customer Service Policy and Employee Recognition Program for the BOS review. (FG) would like to review further before presenting to the Department Managers.

Assessors

- Assessors have indicated that New Construction will not reach \$80,000, more likely to be \$50,000.

Underground Tank Removal Grant

- Paperwork completed and to be submitted once cancelled check from payment to the contractor is returned to Town.

Town Hall Roof

- Bill's Roofing started work on the Town Hall roof today.

GIC Health Plan

- (CB) attended an information meeting in July on the GIC Health Plans. The July 1, 2007 GIC rates for the Harvard Pilgrim Premier Plan are approximately the same as the Town's rates with the exception of the higher co-pays and deductibles for the GIC Plan. (FG) asked that (CB) provide the Insurance Advisory Committee with this information.

Census

- (CB) attended the information meeting on the Local Update of Census Addresses. Once information is reviewed with the Clerk, (CB) will determine our recommendation for the level of participation.

Additional Update

- Summary of the Building Permit activity for FY05, FY06 and FY07 show decline in fees from \$70,024.82 in FY05, \$41,865.44 in FY06 and \$28,886.34 in FY07.

Correspondence

- Letter from Recreation Director – no action needed.
- Letter from the Paxton Land Trust.
- Letter from Baypath advising the FY08 Assessment has been reduced by \$1198.00.

Request for a Light at 6 Pond St

- Rita Zeffert and daughter Rebecca Alfors present to plead case for a streetlight outside of their at 6 Pond Street.
- Ms. Zeffert stated that it is dark in the area where she has to take her dog for a walk and with no sidewalks; she is worried for her safety.
- (FG) commented that he thought that better lighting provided by the Zefferts would have been useful.
- Chairman asked whether there was a motion to install a light. No Motion received.

FY08 Town Administrators Goals & Objectives (attached)

- BOS reviewed draft goals and objective for the Town Administrator and prioritized them.
- The Purchase Order system was discussed and BOS to discuss in more detail at their next meeting.

Other Business

- (MQ) informed the BOS that Ian Carlson and Trevor Bertin received their Eagle Scout award at the weekend and that he represented the BOS at the ceremony.

Motion (JM) seconded (FG) to adjourn Regular meeting at 9:45pm. Unanimous.

Respectfully submitted,

Carol L. Riches
Administrative Assistant