

# **Town of Paxton Board of Selectmen**

## **Regular Meeting Minutes**

**Monday, July 21, 2008**

Members Present: Frederick Goodrich, Chair, Michael T. Quinlivan, Vice Chair ,  
John F. Malone, Clerk  
Charles Blanchard, Town Administrator

Attendees: See attendee list

Chairman called the meeting to order at 7:03pm.

- **Motion (JM) seconded (MQ) to accept the Regular Meeting Minutes of June 30, 2008 with two amendments. Unanimous. All in Favor.**
- **Town Accountant Interview – Donna Couture**  
Ms. Couture, stated that she had 16 years experienced as a Town Accountant, and has worked for the Town of Wales, Spencer, Sterling and Oakham, currently working in the latter two towns.
- Ms Couture has experience in Vadar, the town's accounting software.
- Ms. Couture is available from August 1, 2008 and intends to work Fridays in Town.
- **Motion (JM) seconded (MQ) to offer Donna Couture the position of Town Accountant. Unanimous All in Favor.**
- Ms. Couture accepted the position.
- **Motion (JM) seconded (FG) to appoint (CB) as Interim Town Accountant until Ms. Couture takes over. Unanimous. All in Favor.**

### **Public Safety Update**

- Steel building at DPW to be completed this week.
- Contractor considering change orders to put items back in that were taken out for cost reasons.
- Contractor resolved the driveway to the Light Dept. early so as not to cause any inconvenience.
- Committee looking to improve the monthly report from the Project Manager, and will then publish on the website to keep the public informed.

### **Kettlebrook Golf Club – Keno License**

- Letter from State Lottery Commission advising that Kettlebrook Golf Club has applied for a Keno License. BOS have 21 days to object.

- **Motion (MQ) seconded (JM) to accept and not oppose the license request. Unanimous All in Favor.**

#### **Wachusett Earthday**

- Meeting of the Wachusett Earthday group tomorrow.
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- BOS discussed a letter written by West Boylston BOS and their own commitment to paying the contract.
- (FG) suggested holding the check until the next BOS meeting on July 28<sup>th</sup>.
- (JM) stated that if they were going to pay the contract, there was no need to hold.
- **Motion (FG) seconded (MQ) to release the check to Wachusett Earthday. Unanimous. All in Favor.**

#### **Town Administrators Update**

##### **Commonwealth Capital**

- Received a score of 63 for FY08. (FG) thanked (CB) for submitting this.

##### **Vadar**

- (CB) contacted Vadar and they agreed to rescind the 18% increase for FY09 but would have a 5% increase FY10 and FY11 and also provide a Data Bridge Software at no cost (\$4000 value. (FG) thanked (CB) for resolving this.
- **Motion (MQ) seconded (JM) to sign the agreement. Unanimous. All in Favor .**

##### **Senior Municipal Service Program**

- Annette Aubertin has once again applied for this program for FY09.
- **Motion (JM) seconded (FG) to approve Annette Aubertin's request to work in the Clerk's office under the Senior Municipal Service Program for FY09. Unanimous. All in Favor .**

##### **DPW Bids**

- FY09 Road material bids opened.
- **Motion (JM) seconded (FG) to award the Bituminous Concrete bid to Mass Broken Stone, the Sand, Stone & Gravel bid to Bond Construction, the Cold Planing to Garrity Asphalt and the Pavement Reclamation bid to All States Asphalt. Unanimous. All in Favor .**
- **Motion (FG) seconded (JM) to sign the C90 application for the resurfacing of Shanandoah. Unanimous. All in Favor.**

##### **Appointment**

- Paul Riches has requested to be appointed to the opening on the Recreation Commission. He has successfully completed the process for becoming a citizen and will be sworn in on July 24<sup>th</sup>.

- **Motion (FG) seconded (JM) to appoint Paul Riches to the Recreation Commission, effective July 25th, until the next May Town Election. Unanimous. All in Favor.**

#### **Underground storage Tank Removal**

- Following submission of a Grant application received \$979.75 for the removal of the tank from the PCS.

#### **Appointment**

- Connie White has requested filling the vacancy on the Conservation Commission.
- **Motion (JM) seconded (FG) to appoint Connie White to the Conservation Commission for a three year term ending 2011. Unanimous. All in Favor.**

#### **Trash Contract**

- Town Counsel has reviewed the proposed contract with Central Mass Disposal.

#### **Masterplan**

- Final comments and suggestions have been requested from the committee and a final draft will be presented at a public outreach meeting on September 25<sup>th</sup>.

#### **Baxter Drive**

- Report received from Mrs. Ayyash of Baxter Drive regarding a large pile of loam stored on a vacant lot next to her property. Copy sent to BOH and Building Commissioner. Matter taken up with Town Counsel.

#### **Town Hall Renovation Study Committee**

- Committee wishes to select a designer to develop a schematic design etc. with the \$50,000 authorized Town Meeting borrowing. Looking to adopt the Designer Selection Procedures and appoint the members of the Town Hall Renovation Study Committee as the Designer Selection Committee for this project.
- (FG) defer for one week to look at Design Selection Committee. (MQ) would like to meet with members to see if space needs at the Town Hall have been taken care of.

#### **Other Business**

##### **Letter of Apology**

- (FG) read aloud the letter of apology from Ms. Breault addressed to the Moderator and BOS.
- Chris Stone (Cemetery Commission) asked where Town Meeting protocol was written
- (FG) suggested that Ms. Breault address an apology to Town Meeting and Moderator and Johnsons.
- (CS) responded that's Ms. Breault was asked to apologize when there was no policy in place.

- (MQ) referred to Town Meeting Time and that the Moderator is in charge of speech, it is offensive to bring people's names into an issue.
- (FG) closed the discussion.
- Ronald Johnson stated that his attorney had advised him that this was slander and that he would like copies of all minutes that this issue was mentioned to present to his attorney.

#### **Access Road**

- (FG) stated that he had met with WRSD regarding the proposal for a one-way road in front of the Basketball courts. Intension is to open up parking in front and side of basketball courts and come close to what the Recreation Commission proposed in their plan.

#### **School Band**

- School band is looking for area to practice, and proposed the COA Activity Room until the basement becomes vacant.

#### **Town Hall Space**

- (FG) will move the Town Accountant into the office with the Assessor.

#### **Paxton Housing Partnership**

- PHP looking for a special town meeting in October/November to increase the density for their housing project.
- (MQ) suggested that Town Counsel review the grant contract. BOS will meet with PHP next meeting.

**Motion (JM) seconded (FG) to adjourn the meeting at 8:25pm. Unanimous all in Favor.**

Respectfully submitted,

Carol L. Riches  
Administrative Assistant