

CAPITAL IMPROVEMENTS PLANNING COMMITTEE
ANNUAL REPORT FOR FY14
30 June 2014

The Capital Improvements Planning Committee began the planning cycle in October 2013, reviewing the status of capital items procured in prior fiscal years, status of items on the current project plan, the Town's fixed assets, and current and project financial capacities.

The Committee then formally solicited capital project requests from the Departments, Committees, Boards, and so forth. Formal responses were received from Fire/EMS, Public Works, Council on Aging, Paxton Center School, and Richards Memorial Library. As part of the process, Department Managers were interviewed, and the Committee inspected equipment and facilities. The following is a summary of the capital requests:

1. Council on Aging requested \$14.5K to renovate the first floor male and female restrooms in the John Bauer Senior Center.
2. Fire/EMS requested \$785.0K to refurbish the ladder truck; and purchase ambulance(s) and water tanker. Projects were deferred to future fiscal years for the following reasons:
 - a. Tanker Truck for \$350K will move from 2015 to 2017 and will include a footnote that a grant will be written for it.
 - b. Ladder 10 Year Refurbishment for \$100K will be deleted as it will be absorbed by the operating budget.
 - c. A-1 99 Ford New Ambulance for \$150K will move from 2015 to 2018
 - d. A-2 2008 Ford Replace Ambulance for \$185K in 2018 will remain as is with a footnote to be added that it will be sourced from private funds (Holden Hospital).
3. The Library requested \$15.2K for smoke alarms/CO2 sensors, but withdrew the request after receiving private funding.
4. Paxton Center School requested \$154.7K to pave the parking lot (\$100K), replace pumps on the heating system (\$27.2K), and refurbish the gymnasium floors (\$25K). The committee discussed the policy that if each requirement/expenditure is less than \$25,000 it would not fall in to the responsibility of the individual town, but rather the WRSD in total. The committee evaluated the requests and has included the requirements in the FY 16-20 Capital Program.
5. DPW requested \$250K to replace the 2000 International Combination Sander/Dump Truck, but deferred the requirement for resourcing to FY17.

Overall, the FY 15 Capital Budget requests totaled approximately \$500K, while the FY 16 – 20 Capital Program requirements totaled approximately \$1.3M. At the time these requirements were evaluated, the Capital Depreciation Fund had a balance of approximately \$170K.

At the May 5th, 2014 Annual Town Meeting, the committee sponsored the following warrant articles:

Article 6: To see if the Town will vote to transfer the sum of \$14,250, or any other sum, from the Capital Depreciation Fund to renovate the first floor male and female restrooms in the John Bauer Senior Center; or act in any way thereon.

Article 7: To see if the Town will vote to transfer from available funds (Free Cash and/or Overlay Surplus), the sum of \$30,000 or any sum and transfer to the Capital Depreciation Fund, or act in any way thereon.

Both the Finance Committee and Board of Selectmen recommended approval of Article 6, and was approved by unanimous town vote. However, Article 7 was passed over and was not voted on, but will be considered at future town meetings.

The Committee wishes to acknowledge the service of James Stone and James Lang and their years of service to the Town of Paxton. Both of these gentlemen sincerely cared about Paxton and were advocates for our citizens. Both served in important roles on the committee, and we owe them a debt of gratitude and a huge thank you.

Respectfully,

Jeffrey Kent, Chairman
Forrest Smith, Vice Chair
Gerald Ryan, Clerk
Carol Riches
Kateri Clute