



TOWN OF PAXTON
Capital Improvements Planning Committee
697 Pleasant Street
Paxton, MA 01612

Meeting Minutes for Tuesday, March 12th, 2019

Present: Jeff Kent (Chairman)
Forrest Smith (Vice Chairman)
Kateri Clute
Mark Love
Robert Pelczarski
Timothy Grinham
Carol Riches

Absent: None

Additional: Chief Jay Conte, Paxton Fire Department
Assistant Chief Michael Pingitore
Deputy Chief Richard Gaffney
Deputy Chief Michael Benoit (EMT)
Lieutenant Gary Richards
Lieutenant Jeffrey Olson (EMT)

1. The meeting was held at the Public Safety Complex, 576 Pleasant Street. Chairman (JK) called the meeting to order at 7:40 PM.

2. The Committee met with Chief Conte (JC) and Assistant Chief Pingitore (MP) to present and present PFD's FY 20 Capital Requests:

- a. Ladder 1 Replacement / \$1.1M
- b. Platform 1 Replacement / \$1.35¹
- c. Tanker Truck Replacement / \$370K
- d. Ambulance A-2 Replacement / \$285K
- e. FF Gear/PPE Replacement / \$153K¹
- f. Car #4 Replacement / \$53K
- g. Forestry 1 Refurbishment / \$34K¹
- h. **Total Requested: \$3.345M**

¹ During the course of the meeting JC and MP identified the footnoted Capital Requests to move to a Future FY; reducing the FY 20 requested amount to \$1.808M

3. JK referenced the email sent on 11 MAR, which mentioned we have two new members on the CIPC, and provided discussion points that the committee wished to cover this evening:

- a. A summary of how Fire & EMS is organized and the number of full time/part time personnel assigned.
- b. Major pieces of Fire/EMS equipment and life support systems (a walking tour at the conclusion of this discussion).
- c. Description of existing Mutual Support Agreements with neighboring towns, and any examples when this agreement has been exercised.
- d. Number and type of Fire & EMS calls in the past year (data over a 3-year period would provide a better “snap-shot” of operational tempo). The information should include the number of responses made by type of call, number of personnel involved, major equipment used in support of the call, etc.
- e. The priority order (#1 to #7) FY 20 Capital Requests.

4. MP provided the committee the current PFD roster, which consists of 30 personnel. JC stated that there are 8 full-time personnel. MP also provide an excel spreadsheet (Monthly Breakdown of Calls) covering the period of 01 JUL 15 thru 28 FEB 19. From 01 JUL 18 thru 28 FEB 19, PFD reported 762 responses in the following categories: 194 Fire; 472 EMS; 2 EMS Training; 7 Other Training; 20 Public Service; 10 Department Training, 3 Officers Meetings, 11 CO detectors, and 43 AMC.

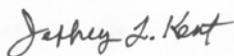
5. The discussion moved to prioritization of FY 20 Capital Requests. JC stated that the top priority is (1) Ladder 1 Replacement, followed by (2) A-2 Ambulance Replacement; (3) Tanker Truck Replacement; and (4) Car #4 Replacement. JC and MP deferred any questions and recommended that the committee move downstairs to review, inspect, and discuss each piece of equipment with PFD personnel.

6. Upon conclusion of the walking tour, JK thanked JC, MP, and PFD personnel for their time and for the information shared during the static display of the department's firefighting apparatuses. The Committee had no new business to discuss. No voting or recommendations were acted on by the committee at this time.

7. JK stated that the next scheduled meeting is March 14th at 7:00 PM at the John Bauer Senior Center.

8. Motion (FS) second (RP) to adjourn meeting at 8:35 PM. Unanimous all in favor.

Respectfully submitted by



Jeffrey L. Kent
Chairman