



Town of Paxton
Capital Improvements Planning Committee
697 Pleasant Street, Paxton, MA 01612
(508) 799-7231 – phone (508) 797-0966 – fax

Date of Meeting: April 6, 2023

Present: Mark Love
Kateri Clute
Forrest Smith
Robert Pelczarski
David Bloom
Heather Munroe
Neil Bagdis

Members absent: None

Guests/Visitors: None

Meeting location: John Bauer Senior Center, Community Room

1. Chair (ML) called meeting to order at 7:01PM.
2. Welcome
3. Review and acceptance of minutes from prior meetings:
 - * Thursday March 2, 2023 meeting minutes: RP motioned, HM second, All in favor, DB abstained
 - * Thursday March 9, 2023 meeting minutes: RP motioned, NB second, All in favor, DB & HM abstained
 - * Thursday March 30, 2023 meeting minutes: RP motioned, HM second, All in favor, NB abstained
4. Update and discussion as related to capital needs requests previously submitted.
 - Letter to Mark Love (dated March 24, 2023) from Travis Thibault (Director of Public Works) discussing recent options for the capital equipment requests from the DPW.
 - ML noted that the meeting schedule with the BOS would not be on April 10.
 - ML noted that at this time we did not have any feedback from the WRSD as to them funding the kitchen hood out of their funds and that for the purposes of ranking we would need to consider it. Let it be noted that shortly after the meeting adjourned the WRSD Superintendant did confirm that the WRSD District would fund the hood replacement at an estimated cost of \$50K.

5. Ranking/Rating/Scoring of capital requests:

The 6 items (5 from the DPW) plus the kitchen hood (1 from WRSD) were individually scored by CIPC members using the capital improvement rating sheet. Total scores, medium and averages dropping the high and the low were considered. In addition, perspective of the actual cost and affordability to the town this year was taken into consideration. The committee voted on including in the CIPC Committee Report and forwarding to the Select Board for their consideration as Warrant Articles the following items:

1. Kitchen hood (40, medium 40) \$50K
2. Ditcher head attachment (38.4, medium 37) \$14K
3. Zero Turn mower (34.7, medium 37) \$4.3K
4. 2025 Freightliner truck (40.4, medium 39) \$271K

NB made the motion, KC second, FS opposed, and the remainder approved.

6. Old Business: None

7. New Business: None

~8:45 PM NB made motion to adjourn, 2nd by HM, All in favor, passed unanimously.

Respectfully submitted,

David Bloom
Clerk, CIPC