

Town Administrator

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Lancaster, MA (8,441 pop.), a charming small town in Worcester County, is seeking a detail-oriented Town Administrator with a professional demeanor and excellent communication, customer service, and project management skills as well as an understanding of small-town culture, to support the Select Board and provide collaborative leadership. Both traditional and non-traditional candidates who possess strong financial acumen, superior organizational skills, human resources, grant writing, and economic development experience are encouraged to apply. Lancaster is primarily a rural-residential community and has experienced steady growth for the past 20 years. Lancaster is led by a three-member Select Board, has an Open Town Meeting form of governance, an Aa3 rating, and an FY22 budget of \$25.7M. The successful candidate should have a bachelor's degree (master's preferred), preferably in public administration, business administration, management, or a related field. Candidates should be a servant leader who manages by example, is able to motivate others, and values transparency. MCCPO certified or willingness to obtain certification. The successful candidate will receive an attractive compensation package, including health and retirement and an annual salary of \$160K+/- DOQ. Lancaster is an AA/EOE.

For additional information related to the position, the town and the application process, visit <http://www.communityparadigm.com> or contact John Petrin, Senior Associate, Community Paradigm Associates at JPetrin@communityparadigm.com.

Resumes and cover letters via email, in confidence, by 3 p.m. EST, on February 18, 2022, to: apply@communityparadigm.com. Subject: Lancaster Town Administrator. Submit a single PDF containing both cover letter and resume.

Municipal Marketplace

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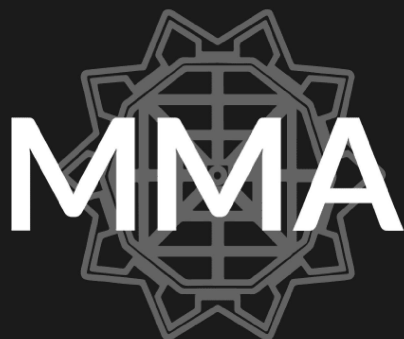
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