

**CAPITAL IMPROVEMENTS PLANNING COMMITTEE (CIPC)
ANNUAL REPORT
For Fiscal Year 1 July 2017 to 30 June 2018**

The Capital Improvements Planning Committee (CIPC) began the planning cycle in December 2016, reviewing the status of capital items procured in prior fiscal years, status of items on the current project plan, the Town's fixed assets, and current and project financial capacities. On 5 December 2016, the CIPC published guidance and solicited Department and Committee input to the FY 18 Capital Budget and FY 19-23 Capital Program.

In January 2017, the CIPC received eight capital requests totaling \$739,910. In the subsequent months, the CIPC reviewed all projects and met with the departments to discuss the following FY18 Capital Improvement Projects:

- (1) DPW:
 - a. Ford F350 Pickup Truck; Estimated Cost: \$57,000
 - b. DPW Facility (Phase I/Site Plan/Initial Design); Estimated Cost: \$150,000
 - c. Backhoe/Loader; Estimated Cost: \$170,000

- (2) Police:
 - a. Ford Police Interceptor Vehicle; Estimated Cost: \$41,910
 - b. Zetron Dispatch Console; Estimated Cost: \$91,000

- (3) CIPC:
 - a. Town Hall Exterior Repairs; Estimated Cost: \$70,000
 - b. Senior Center Window Replacement; Estimated Cost: \$120,000
 - c. Paxton Center School Wireless Network; Estimated Cost: \$40,000

In April 2017, the CIPC forwarded six Warrant Article recommendations to the Finance Committee and Board of Selectmen. The CIPC voted to defer the Backhoe/Loader and Zetron Dispatch Console to a subsequent fiscal year.

At the Annual Town Meeting (1 May 2017), the CIPC presented and made motions for the following Warrant Articles:

Article 9 – DPW Pickup Truck: *To see if the Town will vote to authorize the Board of Selectmen in accordance with Chapter 44, Section 21C of the Massachusetts General Laws to enter into a seven year “lease to own” agreement for the purpose of acquiring a new 2017 Ford F350 Pickup Truck with plow for the Department of Public Works in the amount of \$57,000, to replace the existing 2006 Ford F350 Pickup Truck, with a first-year lease payment of \$9,440, and with the remaining six yearly payments to be raised and appropriated as part of the Highway Department budget; or act any way thereon. THE MODERATOR DECLARED THAT THE MOTION PASSED BY MORE THAN A TWO-THIRDS MAJORITY VOTE.*

Article 10 – DPW Site and Design: *To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$150,000, or any other sum, to conduct a Site Plan and Initial Design (Phase One) of a new Department of Public Works Facility; provided, however, that this appropriation and debt authorization shall be contingent upon passage of a Proposition 2 ½ debt exclusion referendum under Chapter 59, Section 21C (k), of the General Laws; or act in any way thereon. THE MODERATOR DECLARED THAT IT PASSED.*

Article 11 – Police Vehicle: *To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$41,910, or any other sum, to purchase one 2017 Ford Police Interceptor Utility for the Police Department to replace the 2008 Ford Crown Victoria police cruiser (Car #3), with all proceeds generated from the disposal of said vehicle to be deposited into the Capital Depreciation Fund, provided, however, that this appropriation shall be contingent upon passage of Proposition 2 ½ capital expenditure exclusion referendum to assess additional real estate and personal property taxes for a single year under Chapter 59, Section 21C (i ½), of the General Laws; or act in any way thereon. THE MODERATOR DECLARED THAT THE MOTION HAS PASSED.*

Article 12 – Town Hall Exterior Repairs: *To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$70,000, or any other sum for painting, lead abatement and minor repairs to the exterior of the Town Hall; provided, however, that this appropriation shall be contingent upon passage of Proposition 2 ½ capital expenditure exclusion referendum to assess additional real estate and personal property taxes for a single year under Chapter 59, Section 21C (i ½), of the General Laws; or act in any way thereon. THE MODERATOR DECLARED THAT THE MOTION HAS PASSED UNDER ARTICLE 12.*

Article 13 – Senior Center Window Replacement: *To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$120,000, or any other sum for window replacement and minor repairs for the John Bauer Senior Center; provided, however, that this appropriation shall be contingent upon passage of Proposition 2 ½ capital expenditure exclusion referendum to assess additional real estate and personal property taxes for a single year under Chapter 59, Section 21C (i ½), of the General Laws; or act in any way thereon. THE MODERATOR DECLARED THAT THE MOTION HAS PASSED.*

Article 14 – PCS Wireless Network: *To see if the Town will vote to transfer the sum of \$40,000 or any other sum from the unexpended balance from the appropriation for the Paxton Center School Green Improvement Project, approved at the May 2, 2011 Annual Town Meetings under Article 3, to pay for the installation of a wireless local area network in the Paxton Center School, or act in any way thereon. THE MODERATOR DECLARED THAT THE MOTION HAS PASSED UNDER ARTICLE 14.*

At the Annual Town Election (8 May 2017), voters passed the Proposition 2½ capital expenditure exclusion for the Ford Police Interceptor Utility vehicle and Town Hall exterior repairs. Voters defeated the Proposition 2½ debt exclusion for the DPW Site and Design plan and Proposition 2½ capital expenditure exclusion for the John Bauer Senior Center window replacement.

Respectfully,

Jeffrey Kent, Chairman
Forrest Smith, Vice Chair
Kateri Clute, Clerk
Mark Love
Carol Riches