



**TOWN OF PAXTON
DEPARTMENT OF PUBLIC WORKS**

107 Holden Road, Paxton, MA 01612
(508) 753-9077 Fax: (508) 753-6155

**Water Department
Water Technician/Operator**

The Town of Paxton is seeking a skilled and experienced Water Technician/Operator to join our team. This position offers a full-time schedule of 40 hours per week and works under the general supervision of the Water Foreman. As a benefited position, the successful candidate will receive a comprehensive benefits package. Candidates will be required to work evening and weekend hours on a rotating schedule. Candidates may also be required to participate in winter operations and be part of an on-call rotating list.

Knowledge

- Experience with the install, repair, and maintenance of water services, water mains, fire hydrants, booster pump stations, water storage tanks, water meters, and all related facilities and equipment.
- Experience with the operation of mechanical and electrical controls, gauges, and tools to maintain utility systems
- Experience with monitoring and operating systems via SCADA or similar software;
- Experience with reading/installing/repairing water meters, flush mains, collect water samples
- Experience with working with chemicals and chemical feed equipment;
- Experience with maintaining and repairing chemical feed equipment and plumbing

Ability

- Must be self-motivated, and able to work efficiently both alone and with others;
- Ability to communicate with customers and other town employees in a professional manner;
- Able to investigate and resolve customer complaints in an efficient and timely manner;
- Able to maintain documents and records, complete necessary paperwork, and data entry;
- Able to perform building and landscaping maintenance as required

Skill

- Skill in the use and care of hand and power tools employed in water system maintenance of the distribution system and related facilities;
- Skill in operating above-mentioned equipment; and

- Interpersonal skills to effectively interact with other town employees and a variety of outside repair and service vendors.

Minimum Qualifications

- High School Diploma or equivalent;
- Valid Massachusetts driver's license;
- Proficiency in math;
- Basic computer skills; or
- Equivalent combination of education and experience.

Special Requirements

- Possession of a current Massachusetts Grade1D Water License;
- Possession of a current Massachusetts Grade1T Water License;
- OSHA 10 Certification;
- Be available for on-call;
- Able to respond to after hour calls within (1) hour; and
- Able to work overtime hours (nights, weekends, holidays) as needed, and during emergency situations

Details

This is a full-time 40 hour a week benefited position. The hours for this position change throughout the year, summer hours are Memorial Day through Labor Day (Monday-Thursday 6am-3pm, Friday 6am-10am); regular hours are Monday- Friday 7am – 3pm. **The hourly rate is \$22.46-\$34.23 per hour (rate is based on work experience and licenses).** Applicant will be expected to work evening and weekend hours as required and will be part of the rotating on-call list. The Town of Paxton is an Equal Opportunity Employer.

For a complete job description, please see the Town's website at www.townofpaxton.net.

To Apply

Please complete an application, and submit it to hr@townofpaxton.net or by mail to: Town Hall, 697 Pleasant Street, Paxton, MA 01612. Position will be open until filled, priority given to applications received by April 1st.

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