



**TOWN OF PAXTON
DEPARTMENT OF PUBLIC WORKS**

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**Water Board
Meeting Minutes
Thursday, March 21st, 2013**

Attendees: Rodney Jenkins, Commissioner, Jack Malone, Commissioner, Michael Putnam, DPW Foreman, Travis Thibault, Dave Trulson, Tracey Coetzee

Meeting called to order at 7:00 p.m.

Meeting Minutes from November 15th, 2012, January 17th 2013 and February 7th 2013 were approved DT, 2nd RJ (3-0)

Reports and Updates

DPW Superintendent - Mike Putnam

- Mike thanked all who was involved and their quick response to the alarm for a fault at the pump station on Sunday morning, which caused a power failure at the pump station from the street. We ended up running on a generator for 36 hours. After hiring an electrician it was found to be a problem on the underground service line from the transformer into building. Mice had made nests and chewed through the wires which shorted the fuse at the street. After the problem was diagnosed it was repaired the next day with the help from the Electric Light Company and Steve Burgess, the electrician.
- Mike is looking into signing up for the emergency communications network which is a reverse 911 which can be used in any place in town. We provide them with a database for the Town with names and numbers, although best served by using the street listing. It would be a cost of \$1400 from each department. Jack would want the board to vote on it. It would be used to alert for water breaks or other information that has to be shared with the residents. According to DEP we should notify everyone that it affects. There was the question of having a safeguard in place against escalating costs. The Board of Selectmen, Electric and Water Departments are all interested in joining. Reverse of 911, DT, RJ (3-0).

Water Foreman – Travis Thibault

- Completed the cross connection survey in December and at this point in time all violations total 14, of which Anna Maria is the one with multiple minor violations. Travis still needs to go out and resurvey to verify if it has all been done. A second notice has been sent to each customer, if need be he will have to go door to door trying to get it done. Once done we will have Toomey come back in to resurvey the ones with violations and that will be squared away
- On 31st January Linda Lane did a sanitary survey of the system. More sample locations will be added. We will have to determine specific addresses where we would like to draw samples from. Everything else appeared good, informed her that we would like to install new tank.

- On 14 February our annual statistical report was finalized and submitted to DEP. Since last year there has been a \$53, 000 savings to the department.
- 2012 estimated unaccounted for 18.7 % at the moment it is 14%. Matt Stone notified the water department of a possible leak on the service line. Once the weather breaks it will be taken care of.
- Travis would like to start flushing in the middle of April dependent on snow.
- Jack requested a copy of the Annual Statistical Report. The Rules and Regulations of the Water Department are being redone. Phil and Travis tried to seal up the roof at pump station in January after the last storm but it is still dripping. Travis will get a quote to fix the roof.
- 2012 total 6 main breaks repaired.
- Big thank you to Travis for his work and his dedication.
- Travis received an update from Tata and Howard on the ESP Project. He has been involved and going back and forth with numbers. Travis sent information for our pump station date in August and December and this information is used to implement it into the data plan to get the age of the water. Already started the age of the water but in order to finalize chlorine samples need to be taken. By next meeting we should have that information for us. Need to do information session before May 6th. We are not certain if we have to draw samples or if they are going to send someone out where we would draw them together. Traivs has emailed trying to get more information. If we were to do sampling is there a lower cost?

Water Tank

Statewide Aquastore build elevated tanks and Mike would like to get a quote. We are not sure of specific height but for an estimated 200,000 gallon tank it would be 100 feet tall. Nothing can get done until Tata and Howard finish the project and submit a report with their recommendations. Jack would like a number for the Town Meeting to have it on the town meeting warrant with a justification .

FY14 Budget

The Board discussed the proposed FY14 Budget. This included a 2% cost of living increase for the employees. The rest of the budget was level funded with a decrease in Worcester water, indicative of a water usage decrease. A motion was passed to increase the total committee salary to \$1200 DT, 2nd RJ. (3-0). Jack made a motion to accept the budget conditionally with revisions, DT 2nd (3-0).

Meeting adjourned at 8:35pm on a motion by JM seconded by DT (3-0).

Respectfully submitted
Tracey Coetzee

