



**TOWN OF PAXTON
DEPARTMENT OF PUBLIC WORKS**

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**Water Board
Meeting Minutes
Wednesday, September 18 2013**

Attendees: Rodney Jenkins, Commissioner, Jack Malone, Commissioner, Dave Trulson, Commissioner, Michael Putnam, DPW Foreman, Travis Thibault, Water Foreman, Tracey Coetzee, Administrative Assistant

Meeting called to order at 7:10 p.m.

Meeting Minutes from April 25th, 2013 approved JM, 2nd DT (3-0), May 16th 2013 approved JM, 2nd RJ (3-0) and July 11^h 2013 were approved RJ, 2nd DT (3-0)

Reports and Updates

DPW Superintendent - Mike Putnam

- Mike gave an update on balances of accounts. For the Water Enterprise everything is now coming out of one account but we do keep track line by line. For accounting purposes it is easier.
- We did purchase 36 water meters. Toomey will advise the senior housing developers what size meter to have, they pay for it and install it and will then pass that information onto us.
- The ones we purchased are targeted to be installed. We are repairing what is breaking and keeping up with basic maintenance.
- The Light Department gives us a list of meters that are giving issues and Travis follows up on that and replaces what is required.
- The hand held units we purchased and leased, are outdated already or out of service cannot be fixed. We have a year left then we can change it. Greg likes the new system which the Light Department will take care of. DPW footed the bill last time.
- Carol can confirm that this year is the last payment on the water van, which is still running well. We have finished with the lease for the meter reading equipment.
- \$2000 was spent purchasing a cutoff saw, chainsaw style. Strictly to be used on water main breaks, saves space. Jack also complimented Travis on his safety ethic during water breaks.
- Jack confirmed that the Water Enterprise for FY2013, reflected free cash of \$198 000. Factors that contributed to this were the new Worcester water new contract and Travis dropped the waste water from 24% to 14%. If we continue to go the way we are we should be able to pay off the tank earlier than anticipated.

Water Working Foreman – Travis Thibault

- Doing basic maintenance, prepared ½ dozen hydrants and replaced a screw-in hydrant on Suomi street.
- 3 September 2013, repaired service leak on Maple Street.
- July 22nd, 2013 main break on Streeter Road. We replaced 7 foot length of pipe 6" water main.
- August 6th, 2013 break on West Street. Mike wants to commend Travis and the DPW crew for the work they did, together with Holden DPW. Mike was notified through the code red system. It does work and there are fewer calls into the DPW. If a job is coming in Mike will set up and send out the message. The drawback to this is residents are now coming to the job to see when the water will come back on.
- August 26, 2013 the hydrant on Pleasant Street got hit. Yesterday it was replaced with new stock, it did go through insurance.
- Housing project – completed putting main in August, samples came back good, Travis will go there tomorrow, open up gates, and flush out hydrants so they will be online tomorrow. October 13 ground breaking ceremony if the you would like to attend.
- New service leak on 122.
- Samples for July, August, September good.
- 354 Pleasant Street, high water may end up pulling meter and have it tested if problem persists.

Town meeting

- September 30th. We are requesting \$55000 for the engineering cost for the new water tank. Tata and Howard should possibly be there at the town meeting.

Next board meeting will be October 17th, 2013.

Meeting adjourned at 7:54 on a motion by JM seconded by DT (3-0)

Respectfully submitted
Tracey Coetzee

