



TOWN OF PAXTON

Water Commissioners

Minutes of Meeting

Date: Thursday, December 3, 2015

Time: 7:00pm

Meeting Place: John Bauer Senior Center, 17 West Street, Paxton, MA 01612

Attendees: Carol Riches (CR), Town Administrator, Jack Malone (JM), Commissioner, Rodney Jenkins (RJ), Commissioner, Mike Putnam (MP), DPW & Water Superintendent, Travis Thibault (TT), Water Foreman

The meeting was called to order at 7:01 pm.

Minutes

Motion (RJ) seconded (JM) to accept the meeting minutes of October 1, 2015. Unanimous all in favor.

Michael Putnam, DPW & Water Superintendent

- (MP) stated that they have mailed (35) lien letters for a total of \$20,581.00. These are balances that are over 90 days past due.
- There is new construction going on in Highland Village and the builder plans to build (5) more double unit condos. This represents a potential of \$50,000 in revenue for the Water Department.
- The City of Worcester asked if we could open up a valve at the Asnebumskit Reservoir and help supply water. Any water that we can feed them will help. (MP) states that valve is still open.
- Jack Malone asked about future plans for projects. Mike Putnam will put together a list of items to consider for future projects.

Travis Thibault, Water Working Foreman

- (MP) and (TT) have been spending most of their time at the new water tank on Maple St.
- (TT) filled new tank on October 30th. He took samples and everything came back ok.
- (TT) states that the new water tank went online on November 23, 2015. There have been no issues to date. They took the old tank offline and drained it on Thanksgiving weekend.

- All analytical equipment is up and running online. He has not seen any improvement in the chlorine residual yet.
- (TT) has cleaned up 20-25 ft. all around fences at the tank on Asnembumskit. They have laid grindings down to make a road to get around the tank. He also cleaned up easement that runs from Knollwood to the tank. This will enable them to get to that main in the event of an emergency.
- Mike and Travis also ran 160 ft. of 12" drainage and set up a manhole for overflow from the new tank.
- Replaced 3 hydrants (122@Davis Hill and (2) on Holden Rd.)

Carol Riches, Town Administrator

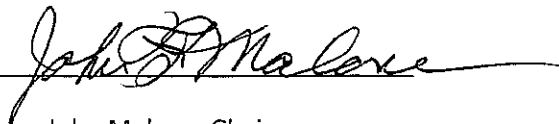
- Carol presented an update on the new water tank on Maple Street (attached).
- She states that we have just completed the paperwork on the final borrowing.
- (MP) states that they might need to add some plugs in the wall for the antennas. It was not in the original scope of work and it should not cost much. Mike will contact Steve at Tata and Howard to see if the plugs are needed.
- (MP) states that they are very impressed with the work and with the vendor and would highly recommend them.
- There will be a punch list for the contractor at the end of the project to address and correct any problems.
- Carol asked about Rules and Regulations document for the Water Dept. Mike and Travis stated that they are complete but need to be edited and will try to have them completed for next meeting.

At 7:45pm, (RJ) motioned, (JM) seconded to adjourn the meeting.

Respectfully submitted,

Kim Peloquin, DPW Admin. Assistant

Accepted:

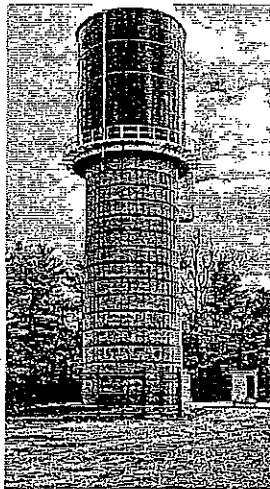


John Malone, Chair



TOWN OF PAXTON
Carol L. Riches
Town Administrator
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To: Water Commissioners
From: Carol Riches, Town Administrator
Re: Maple Street Water Tank Update
Date: December 3, 2015



The Maple Street Water Tank project is almost complete and below are details of the costs relating to this:

Description	Appropriation	Expected Cost	Expended to Date
Tank	\$1,370,000	\$1,362,169.45	\$1,112,840.45
Engineering	\$85,000	\$85,000.00	\$60,902.83
Contingency	\$64,000	None at this time	\$0.00

The project has progressed with only 4 Change Orders:

Maple Street Water Tank Change Orders				
Number	Date	Purpose	Amount	Contract Amount
1	6/9/2015	Davis Bacon Rate	0	\$1,365,622.00
2	6/9/2015	Tank color and overhead door	\$9,000	\$1,356,622.00
3	8/31/201	Pedestal Room	\$8,511.30	\$1,348,110.70
4	11/9/201	Antennas	14058.75	\$1,362,169.45

If the project completes without using the \$64,000 set aside for Contingencies, this will become the Water Enterprises retained earnings at the end of fiscal 2016.

Project managers Steve Daunais and Jon Gregory of Tata & Howard have done a very good job of overseeing the new tank. The project has also consumed a great deal of Mike Putnam and Travis Thibault; who as expected have done an excellent job to date.