



TOWN OF PAXTON

Water Commissioners

Minutes of Meeting

Date: Thursday, March 10, 2016

Time: 7:00pm

Meeting Place: John Bauer Senior Center, 17 West Street, Paxton, MA 01612

Attendees: Carol Riches (CR), Town Administrator ; Jack Malone (JM), Commissioner; Rodney Jenkins (RJ), Commissioner; Dave Trulson (DT), Commissioner; Mike Putnam (MP), DPW & Water Superintendent; Travis Thibault (TT), Water Foreman

The meeting was called to order at 7:01 pm.

Minutes

Motion (RJ) seconded (JM) to accept the meeting minutes of December 3, 2015. Unanimous all in favor.

Michael Putnam, DPW & Water Superintendent

- (MP) stated that there is a list of items that need to be rectified for the Asnebumskit Pond Dam. They started working on the spillway and erosion control in an effort to help reduce costs on the FY17 budget.
- The DEP came in January for the sanitary survey. They reminded us that we are nearing the 5 yr. mark on having the required inspection of the tank on Asnebumskit. There are some issues with cracking of the coating on the outside of the tank on Asnebumskit and there are some things that will need to be addressed. We already have a vendor and quote for a cleaning and inspection.
- Worcester notified us that effective January 11, 2016, they are in a Stage 1 Drought Declaration. They are at 55% capacity and usually at this time in January they are at 88% capacity. They are asking us to look for ways to conserve water and to continue our leak detection efforts. We did put a message in our monthly bill to make people aware and conscious about conserving water.

Travis Thibault, Water Working Foreman

- (TT) discussed the Sanitary Survey with the DEP and that they found a couple of minor deficiencies and he was able to correct them in a timely manner.
- DEP suggested that we consider putting in a mixing or aeration system to help alleviate the high TTHM levels.

- (TT) states that the DEP is requiring that we update our distribution system map. Tata & Howard are working on this.
- In December, there was a break on a 6" main on Crowningshield. There also was a service leak on Suomi St. It was verified to be on the homeowner's side and they hired a contractor to fix it. Anna Maria also had a big leak which was found to be unmetered.
- He mentioned that the Asnebumskit tank was scheduled to be cleaned around the end of April.
- A new computer was ordered for the pump station and Bob Brown needs to install some software on it.
- A VFD went down at the pump station. We had a replacement one in storage and it was installed and is up and running.
- (TT) completed the Annual Statistical Report for 2015. Travis is continuing to replace broken meters to help lower unaccounted for water.

FY 16 Budget

There was general discussion about FY 16 budget and everything looks good.

FY17 Budget

- (MP) discussed FY 17 budget and that everything is staying stable with a few minor changes.
 - CCR report is being lowered to \$0
 - Worcester water number will need to be increased
 - There will be a new line item for the water tank debt
- (CR) spoke generally about the FY17 budget reflective of our projected revenues for FY 17.
- (CR) agrees that our Worcester water budget number will need to be increased.
- After general discussion with all involved, motion was made by (DT) and seconded by (RJ) to accept the proposed FY17 budget of \$883,598.


Maple Street Water Tank Update – Mike Putnam

- (MP) stated that the new water tank is officially online and has been up and running for a couple of months now.
- They are working on a punch list to take care of a few minor things.
- The final DEP inspection was completed on 3/10/16.
- The old tank has been taken down and there were no issues.

At 7:51pm, Jack Malone motioned to adjourn the meeting. It was seconded by Dave Trulson.

Respectfully submitted,

Kim Peloquin, DPW Admin. Assistant

Accepted: 
John Malone, Chair

Town of Paxton FY2017 Budget

Account 1450: WATER BOARD
email:mpuinam@townofpaxton.net

Subacct	Description	FY2014 Approved	FY2015 Requested	FY2016 Requester	FY2017 Requested
5100	Compensation				
5101	Committee Salary	1,200	1,200	1,200	1,200
5102	Superintendent Salary	12,556	13,808	14,016	14,016
	SUBTOTAL	13,756	15,008	15,216	15,216
5103	Water Board Compensation				
	bi-weekly hrs				
1	8	4,446	4,535	4,968	4,968
2	8	4,146	4,229	4,637	4,637
3	8	4,172	4,256	4,666	4,666
4	8	3,831	3,908	4,285	4,285
5	8	4,172	4,256	4,666	4,666
6	8	4,316	4,403	4,827	4,827
secretary	3.5	1,461	1,491	1,514	1,514
	water overtime	11,201	11,425	12,525	12,525
Water Foreman	80	54,918	56,017	59,132	59,132
	on call stipend	10,000	10,000	10,000	10,000
	SUBTOTAL	102,663	104,520	111,220	111,220
5200	Purchased Services				
	License, Training, Meet	2,000	2,000	2,000	2,000
	Gas (Rental)	1,500	1,500	1,500	1,500
	Maint./Oper. Generator	29,632	29,632	29,632	29,632
	Electricity	28,392	28,392	28,392	28,392
	Water Billing	17,243	17,243	17,243	17,243
	Communications	3,300	3,300	3,300	3,300
	Police Detail	3,000	3,000	3,000	3,000
	CCR Report	1,500	1,500	1,500	0
	dig safe	450	450	450	450
	Pump Station Software	3,000	3,000	3,000	3,000
	Worcester County Retirement	6,761	5,461	4,093	4,395
	Medicare	1,161	1,161	1,400	1,400
	Health Insurance		16,390	15,609	16,389
	SUBTOTAL	97,939	113,029	111,119	110,701
5201	Worcester Water	440,000	460,000	460,000	490,000
5400	Supplies				
	meters	8,000	8,000	8,000	8,000
	Office Expense	700	700	700	700
	Pipes and Fittings	14,000	14,000	14,000	14,000
	Hydrants	10,000	10,000	10,000	10,000
	Temp water hookups	0	0	0	0
	SUBTOTAL	32,700	32,700	32,700	32,700
5700	Water Quality Testing	8,000	8,000	8,000	4,000
5701	Engineering Services	0	0	0	0
5702	State Mandated Withdrawal	1,000	1,000	1,000	1,000
	Matching Grant Funds	0	0	0	0
	Debt Service Water Van	0	0	0	0
5705	Remote Meter Reading Equipr	4,600	4,600	0	0
	SUBTOTAL	13,600	13,600	9,000	5,000
Debt					
5602	Pumping Station Principle	25,000	25,000	25,000	25,000
5620	Pumping Station Interest	6,938	5,788	4,635	3,480
	Water Tank debt			40,000	90,281
	SUBTOTAL	31,938	30,788	69,635	118,761
TOTAL		718,996	768,645	808,890	883,598

compensation	116,419	119,528	126,436	126,436
expenses	602,577	636,517	612,819	638,401
Debt		0	69,635	118,761
Total		859,645	808,890	883,598