



**TOWN OF PAXTON
Water Commissioners
Minutes of Meeting**

Date: Thursday, August 10, 2017

Time: 7:00pm

Meeting Place: John Bauer Senior Center, 17 West Street, Paxton, MA 01612

Attendees: Jack Malone, Commissioner; Rodney Jenkins, Commissioner; Dave Trulson, Commissioner; Travis Thibault, Water Superintendent; Carol Riches, Town Administrator

Guests: None

The meeting was called to order at 7:06pm.

Minutes

- Motion (RJ) seconded (JM) to accept the meeting minutes of July 13, 2017. Unanimous all in favor.

Paxton Municipal Light Department Billing Agreement

- (TT) accepted 3 year water billing contract with PMLD. A copy of the signed contract attached.

Water Meter Bids

- Bid opening on 8/2/17. We received 3 responses, one from Stiles Company and two no bids. Results of bid opening are attached.
- Motion (RJ) seconded (JM) to accept Stiles bid and approve the purchase of new water meters.
- First step is to install & setup billing software and complete training before we install meters. We would like to begin installing meters in October. The billing software will be installed at PMLD on their computers. Kim Peloquin will be trained along with PMLD on the billing software.

Travis Thibault, Water Superintendent

- (TT) stated that new employee, David Tardie, started on 8/1/17. He will begin classes on 9/12/17 for his D1/D2 water license.
- (TT) put together a report comparing annual water pumped vs. sold for 2016 & 2017.
- (TT) reports that flushing is halfway done and there are no problems to report.
- Problems with the generator at the pump station need to be addressed. The motor is leaking antifreeze and gaskets are blown. (TT) will contact a vendor to troubleshoot and assess the problem.

MIIA Grant

- There is a safety grant for up to \$10,000 available through MIIA. (TT) is getting quotes for safety equipment needed for the ladders at the Maple Street water tank.

Asnebumskit Tank

- We have been experiencing off and on power failure with the pumps. Moisture was found in one of the receptacles and PMLD was able to fix it. We have not experienced any problems for several weeks.

FY18 Budget

- Reviewed nothing to report.

Motion (RJ) seconded (DT) to adjourn meeting at 7:52pm.

Respectfully submitted,

Kim Peloquin, DPW Administrative Assistant

Accepted: 
John Malone, Chair

July 18, 2017



**TOWN OF PAXTON
WATER DEPARTMENT**

107 Holden Road, Paxton, MA 01612
(508) 753-9077 Fax: (508) 753-6155

Jason Lavalley, General Manager
578 Pleasant Street
Paxton, MA 01612

Dear Jason,

The Paxton Water Board voted at their regular meeting on July 13, 2017 to accept your email dated June 15, 2017 as a revised water billing contract between the Paxton Water Department and Paxton Light Department for the three years ending June 30, 2020.

The email from you dated June 15, 2017 stated that "The existing contract language will stay in place; the only change will be the payment amount".

As part of this agreement the Water Superintendent and the Light Department Manager will meet at least annually to review the costs associated with billing, and meter reading.

The agreed upon rates are listed below:

- FY18 \$31,735.63 (92.99% increase)
- FY19 \$34,909.19 (10% increase)
- FY20 \$37,352.83 (7% increase)

On behalf of the Water Board I would like to thank you and your board for working through the revised contract.

Sincerely,

Travis Thibault
Water Superintendent

X 

Travis Thibault
Water Superintendent

X 

Jason Lavalley
Light Department Manager

The Town of Paxton is an equal opportunity provider

Fiscal Year 2018 Water Meter Bids received

Water Meters and an Advanced Metering Infrastructure System

Company	Software Quantity - 1 Price per unit	Water meters Quantity - 1250 Price per unit	1" - 25' connector Quantity - 40 Price per unit	1.5" - 25' connector Quantity - 1 Price per unit	2" - 25' connector Quantity - 10 Price per unit	Retrofit existing meters Quantity - 1400 Price per unit
Mueller Systems	No bid	No bid	No bid	No bid	No bid	No bid
Ti-Sales	No bid	No bid	No bid	No bid	No bid	No bid
Stiles Company *5% inflation rate	\$6,500.00	\$222.55	\$266.11	\$578.95	\$742.89	\$106.50

Bids opened August 2, 2017 at 2:00pm – Town Hall

Present: Travis Thibault, Water Dept. Superintendent. Carol Riches, Town Administrator, Jack Malone, Water Department Chair, Donna Graf-Parsons, Executive Assistant

Representatives from: Stiles Company

Taken Under Advisement

STILES CO Inc
WATER WORKS PRODUCTS

323 Pleasant Street
Norwood, MA 02062

TEL 781-789-2400
1-800-426-6246
FAX 781-789-8222

Pricing Information:

Please note that our pricing on the following Bid Form includes on-site training by a certified Badger Meter trainer. In addition, there will be a subscription fee per endpoint of \$0.89 per month – this fee will not increase for the 10-year life of the product.