



TOWN OF PAXTON Water Commissioners Minutes of Meeting

Date: Thursday, June 13, 2019

Time: 7:00 p.m.

Meeting Place: John Bauer Senior Center, 17 West Street, Paxton, MA 01612

Attendees: John Malone (JM), Commissioner; Rodney Jenkins (RJ), Commissioner; David Trulson (DT), Commissioner; Travis Thibault (TT), Water Superintendent; Tiffany Sidhom, Administrative Assistant

Absent: Carol Riches (CR), Town Administrator

The meeting was called to order at 7:04 p.m.

Minutes

Motion (DT) seconded (RJ) to accept the meeting minutes of April 30, 2019. Unanimous, all in favor.

Asnebumskit Tank Rehabilitation Project

The RFP for the Asnebumskit Tank Rehabilitation Project was posted (a copy of which is available at Town Hall or the Water Department). Seven companies have requested the RFP. Any bids will be opened at 1:00 p.m. on June 25, 2019 at Town Hall.

Maple Street Tank Antenna

Quotes have been received from TCS Communications and Hampden Communications to tie the tank into the SCADA system. The quotes total \$5,570.65 and the work will be done in the next few weeks. This does not include work that will need to be done by Bob Brown and R.E. Erickson at the pump station.

Pump Station

On May 8, 2019, the wire inspector approved the recent work done at the pump station.

R.E. Erickson provided a quote of \$6,126 to replace the chlorine analyzer at the pump station. A dechlorinator will cost approximately \$1,000, but can be installed by the Water Department.

Birchwood Drive Water Main Leak

The lowest quote for materials to repair the water main on Birchwood Drive is \$9,293.12. The Water Department will do most of the work in-house, but will need to rent a machine, and may need to hire outside help. (TT) estimates that the total project will cost \$19,000 - \$20,000. Motion (RJ) seconded (DT) to proceed with ordering materials and beginning the work. Unanimous, all in favor.

Breaks and Service Leaks

On May 1, 2019, Amorello found the service leaking at 64 Holden Road. The service was replaced.

On May 9, 2019, Amorello broke the 8" main on Holden Road. 10'6" of pipe had to be replaced.

Emergency Response Plan

Tata & Howard will update the Water Department's Emergency Response Plan. The quote is for \$5,000, with the condition that the Water Department provide most of the information.

Rain Barrel Program

The Water Department contributed \$200 toward 20 rain barrels purchased by residents.

Financials

On May 1, 2019, the Water Department was notified by the Treasurer that there is only one remaining unpaid water lien for FY19 in the amount of \$1,412.24.

On May 2, 2019, the Water Department received the reimbursement from the DEP for the GAP II Grant.

On May 12, 2019, an invoice for an emergency call involving a motor vehicle and a fire hydrant at 265 Pleasant Street was issued. The owner of the vehicle paid the fine of \$373.12.

On May 28, 2019, the Water Department was informed that several deductions were never taken out of the Water Enterprise Fund. The Treasurer will be making deductions in the amount of \$28,699.22 in order to reconcile the account.

The Treasurer is requesting to temporarily borrow \$300,000 from the Water Enterprise Fund on July 1, 2019 and will return the money by August 12, 2019. Motion (DT) seconded (RJ) to approve the loan. Unanimous, all in favor.

Sanitary Survey

On May 9, 2019, (TT) finalized the timeline and scope of work for all deficiencies listed in the Sanitary Survey and sent same to Kate Conoby of MassDEP.

Meters

On June 4, 2019, the customer at 3 Colony Lane requested that his new meter be tested due to inconsistent usage. The meter will be sent to Stiles Company for testing.

Union Negotiations

Union negotiations are ongoing.

FY19 Budget

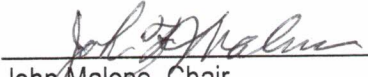
The Board reviewed the water accounts, receipts and expenses to date. (TT) estimates that the Department should be able to put another \$20,000 to \$30,000 into the Water Enterprise Fund this fiscal year.

The next meeting is tentatively set for July 18, 2019.

Motion (DT) seconded (RJ) to adjourn meeting at 7:54 p.m.

Respectfully submitted,

Tiffany Sidhom, DPW Administrative Assistant

Accepted: 
John Malone, Chair