



Approved: 1-14-21
(date)

**TOWN OF PAXTON
Water Commissioners
Minutes of Meeting**

Date: Thursday, November 19, 2020

Time: 7:00 p.m.

Remote Meeting via ZOOM

Present: John Malone (JM), Chair
David Trulson (DT), Vice Chair
Rodney Jenkins (RJ), Clerk
Travis Thibault (TT), Director of Public Works
Tiffany Sidhom, Administrative Assistant

The meeting was called to order at 7:07 p.m.

Billings Rendered / Water Commitments

The Water Billings Rendered for October 2020 were approved.

(JM) joined the call at 7:13 p.m.

Water Foreman Position

(TT) stated that there was one applicant for the posted position of Water Foreman. The applicant, Peter DeFlorio, has worked for the Town of Rutland for 10 years. Mr. DeFlorio has held drinking water licenses since 2014, including a D2, T3, backflow testing certification and asbestos pipe training. (TT) recommends hiring Mr. DeFlorio at a yearly salary of approximately \$65,000 to start, with a six-month probationary period. (TT) also recommends allowing Mr. DeFlorio to take a Water Department vehicle home to be better able to quickly respond to emergencies. Motion (DT) seconded (RJ) to offer the position to Mr. DeFlorio under the stated terms. Unanimous, all in favor.

Personnel Update

(TT) updated the Board on the status of other department employees, including injured-on-duty claim status.

Asnebumskit Tank Rehabilitation Project

The exterior of the tank has been cleaned and painted. Safety items such as ladders, railings, etc. are still being installed. SUEZ estimates that they will complete the project within one to two weeks.

The 900' electrical service from the road to the tank has been installed, with the assistance of the Paxton Municipal Light Department. Brown Electric installed a new 100 amp breaker for the mixer valve, as well as new conduit in preparation for the SCADA system upgrades.

Department Reports and Updates

Water Main Breaks

On November 12, 2020, a service leak was discovered at 10 Shanandoah. The Water Department notified the homeowner that they were responsible for hiring a contractor and the homeowner did so, resulting in repairs being made the next day.

Pipe Locator

The existing pipe locator, which was 20-25 years old, has ceased to function. (TT) states that purchasing a new pipe locator, at a cost of approximately \$3,100.00, is crucial. Motion (DT) seconded (RJ) to authorize the purchase of a new pipe locator. Unanimous, all in favor.

Financials and Liens

The Board reviewed the FY2021 financials to date as well as the tax liens that have been issued by the Water Department. There are 19 such liens for FY2021, totaling \$17,793.86.

Meeting Minutes

Motion (DT) seconded (JM) to accept the meeting minutes from October 29, 2020.

Next meeting tentatively scheduled for January 14, 2021.

Motion (DT) seconded (RJ) to adjourn at 7:47 p.m. Unanimous, all in favor.

Respectfully submitted,



Tiffany Sidhom, Administrative Assistant