



Approved: _____
(date)

**TOWN OF PAXTON
Water Commissioners
Minutes of Meeting**

**Date: Thursday, February 11, 2021
Time: 7:00 p.m.
Remote Meeting via ZOOM**

Present: John Malone (JM), Chair
David Trulson (DT), Vice Chair
Travis Thibault (TT), Director of Public Works
Tiffany Sidhom, Administrative Assistant

Absent: Rodney Jenkins (RJ), Clerk

The meeting was called to order at 7:07 p.m. (TT) read the remote meeting preamble.

Meeting Minutes

Motion (JM) seconded (DT) to approve the minutes from the January 14, 2021 meeting.
Unanimous, all in favor.

Billings Rendered / Water Commitments

Motion (JM) seconded (DT) to approve the Water Billings Rendered for January 2021.
Unanimous, all in favor.

Status of Delinquent Accounts

(TT) shared reports from the Paxton Municipal Light Department that showed that there are less customers delinquent on their water bills at this point in time than at the same time period in years prior.

Request to Mount Antennas on Maple Street Tank

(TT) received a request from a local ham radio group to mount antennas on the Maple Street water tank. (TT) spoke with Chief Savasta and Chief Pingitore and neither thought that it would be a good idea, as it may have potential to interfere with the current emergency radio equipment. The Water Board concurred with Paxton Police and Fire, and does not wish to grant the request to mount antennas on the tank at this time.

Asnebumskit Tank Rehabilitation Project

(TT) reports that the rehabilitation project at the Asnebumskit water tank is now 100% complete, according to the contract with SUEZ. The mixer has been installed, a sample was taken and submitted while the tank was offline, and the sample tap has been replaced. Documentation has been sent to MA DEP, and SUEZ has provided a Condition Assessment Report of the tank (copy available at the Water Department).

FY2022 Budget

(TT) presented a revised draft of the proposed FY22 budget to the Board. (TT) explained that in the first six months of FY21, the Department has taken in over \$90,000 more in revenue than in the first six months of FY20. For this reason, (TT) feels comfortable increasing the budget modestly, as presented. The Board requests that budget discussions be moved to the next meeting so that (TT) has a chance to review the proposed budget with the Town Administrator, and so that (RJ), who is absent from this meeting, has a chance to review said budget, as well.

Water Van Replacement

(TT) provided the Board with a quote from All American Investment Group / Colonial Municipal Group for replacing the 2009 Water van with a 2021 Chevrolet 2500. The quote is for \$51,066.00 at an interest rate of 4.97%; there would be 5 lease payments of \$11,227.17. The Board requests that discussions about the replacement of the van be moved to the next meeting so that (RJ) has a chance to review the quote, as well.

Department Reports and Updates

Water Main Breaks

On January 23, 2021, there was a 12" water main break on Holden Road.

On January 30, 2021, there was a 6" water main break in the area of Alrene and Woodland. Due to the proximity to the city line and the high PSI in that area, a lot of water was lost during this break.

SCADA System

All SCADA system software is installed and updated as of today. Both Peter DeFlorio and David Tardie have remote access to the system (in addition to TT). Upgrades are still needed at the pump station. (TT) will reach out to the contractors again for quotes.

Annual Statistical Report

The ASR has opened, and (TT) will begin working on this with Peter DeFlorio over the coming weeks.

(JM) asked (TT) to find out how much the Department makes in profit per gallon of water.

Next meeting tentatively scheduled for March 11, 2021.

Motion (JM) seconded (DT) to adjourn at 7:44 p.m. Unanimous, all in favor.

Respectfully submitted,

Tiffany Sidhom, Administrative Assistant