 **TOWN OF PAXTON**

Approved:

(date)

**Water Commissioners**

**Minutes of Meeting**

**Date: Thursday, May 20, 2021**

**Time: 7:00 p.m.**

**Remote Meeting via ZOOM**

Present: John Malone (JM), Chair

David Trulson (DT), Vice Chair

Rodney Jenkins (RJ), Clerk

Travis Thibault (TT), Director of Public Works

Tiffany Sidhom, Administrative Assistant

The meeting was called to order at 7:05 p.m. (TT) read the remote meeting preamble.

**Reorganization**

Following the re-election of David Trulson to the Board of Water Commissioners on May 10, 2021, the Board chose to reorganize as follows: motion (RJ) seconded (DT) to appoint John Malone as Chair. Motion (RJ) seconded (JM) to appoint David Trulson as Vice Chair. Motion (DT) seconded (JM) to appoint Rodney Jenkins as Clerk.

**Meeting Minutes**

Motion (RJ) seconded (JM) to approve the minutes from the April 15, 2021 meeting. Unanimous, all in favor.

**Billings Rendered**

Motion (JM) seconded (RJ) to approve the Water Billings Rendered for April 2021. Unanimous, all in favor.

**Meter Program Update**

To date, 668 new Badger water meters have been installed. This is up from 607 at the April 15, 2021 meeting and just past the half-way point.

**Pump Station Issues**

On May 13, 2021, the VFD at the pump station faulted. Ruby Electric was called to make repairs, which included replacing two cooling fans. (TT) states that within the next year or so, upgrades will be needed at the pump station. The quote for such upgrades was about $6,000 7-8 years ago; (TT) anticipates that the cost could be closer to $8,000 - $10,000 now. (JM) asked (TT) to begin to obtain quotes for the upgrades.

**Consumer Confidence Report**

The 2020 Consumer Confidence Report has been completed and posted in the required public areas. There was an issue with the way that web link appeared in the May bills from the Paxton Municipal Light Department, so they will run the message again in the June bills. Once that notification is made, (TT) will submit everything to the DEP.

**Letter from Town of Leicester re: Moose Hill Reservoir**

The Board again discussed the request from the Town of Leicester to participate in using the Moose Hill Reservoir as a drinking water source. (TT) advised that to even be able to consider participating, Paxton would incur significant expenses including but not limited to upgrading water mains in the areas of Marshall Street and Laurel Street, building a pump station and contributing to the construction of a treatment facility. The Board agreed that it is not feasible for Paxton to participate at this time and will draft a response letter to the Town of Leicester stating same.

**FY21 Financials, Lien Update and Water Usage**

The Board reviewed the FY21 financials to date.

As of this point in the fiscal year, the unaccounted for water is at 18%. (TT) states that this number continues to improve as new meters are installed.

**Reports and Updates**

*Hydrant Flushing*

Hydrant flushing is in progress and should be completed within the next month.

*Dam at Reservoir*

The issue at the dam has been repaired. The valve has been re-set and the reservoir is slowly starting to refill.

*Asnebumskit Water Tank*

On April 23, 2021, SUEZ performed their annual rover inspection of the tank. At this time, the Water Department is still awaiting the report.

*Service Connections*

There will be a new service connection request at a house being built next to 154 Suomi Street. (TT) has received a phone call about same and is awaiting paperwork.

*Equipment Needed*

(TT) provided more information about the needed compressor to mount to the truck and a small crane set up. The Board approved moving forward with these purchases.

*Equipment Storage*

The Board asked where the new water pickup will be stored. (TT) suggested that the Department may need to purchase a small garage/storage building and will look for information to provide to the Board at the next meeting.

Next meeting tentatively scheduled for June 17, 2021.

Motion (RJ) seconded (DT) to adjourn at 7:51 p.m. Unanimous, all in favor.

Respectfully submitted,

Tiffany Sidhom, Administrative Assistant